Shelby County Public Schools
Fall 2020 Re-opening Plan

@School  @Home

www.shelby.kyschools.us/Fall2020

Dr. Sally Sugg
Superintendent, SCPS
Shelby County Public Schools
Alternate Plan as of 8/10/20
Per Governor Beshear's Recommendation

Shelby County Public Schools stood ready and eager to initiate our hybrid plan of SCPS@Home and SCPS@School. We felt confident that these plans offered a choice for parents and allowed safety and health concerns to be addressed in our community.

On August 10, 2020, on a special call with Governor Andy Beshear, superintendents across the state were asked to delay in-person learning experiences until September 28, 2020.

Beshear said four factors prompted him to ask for the delay:

- A high level of total COVID-19 cases and a correspondingly high positive test rate;
- An increasing number of infections among children, both in Kentucky and nationwide;
- Outbreaks already occurring in states that have attempted reopening schools, including Indiana and Georgia;
- Families still going on vacations in COVID-19 hotspots, then returning to Kentucky.

Shelby County Public Schools is recommending to the SCPS Board of Education to begin our school year with Non-Traditional Instruction per Governor Beshear's recommendation beginning August 26, 2020 - September 28, 2020.

Teachers in Shelby County have reflected on their experience in the spring and are ready to make changes to ensure successful learning. One of our teachers tweeted during one of our trainings "We are not 'crisis teaching' anymore...teaching and learning WILL HAPPEN this fall in Shelby County Public Schools!"

Our food service is making plans to deliver meals to homes. Chromebook roll out will begin on schedule next week.

Our goal is to be prepared to begin our SCPS@Home and SCPS@School on September 28th, 2020. There will be no changes to the school calendar.
Timeline of Events

**July 10, 2020** - Initial Surveys: SCPS@Home or SCPS@School?

**July 16th, 2020** - Principals call families to confirm choice.

**July 23, 24, 2020** - Admin Team Meetings to learn and plan

**July 28, 2020** - Community Virtual Town Hall

**August 3 - 7, 2020** - On-site meetings with principals about health and safety plans.

**August 4, 2020** - Staff Virtual Town Hall

**August 3, 4, 5, 6, 2020** - Mastery Learning Conference

**August 10, 2020** - Governor Announces Recommendation to Delay In-Person Learning

**August 10 - 14, 2020** SCPS@Home Training

**August 12 - 21, 2020** Teachers prepare for Opening Day
SCPS @School

Students attend school in-person to engage in learning while following safety procedures provided by Kentucky Department of Education, the Center for Disease Control and other local, state and federal authorities.

Healthy and Safety Actions

- Social distancing will be followed in common areas with signs and floors marked for a safe distance.
- All staff and students will have daily temperature checks before coming to school. Students with symptoms or a temperature greater than 100 will be isolated under adult supervision.
- Parents will be contacted and the student must be picked up.
- Hand sanitizing stations will be placed in all schools. Increased cleaning protocols will be used in all areas of the school.
- The frequency of hand washing will increase.
- Group meetings and campus visitors will be limited.

Transportation

- Parents will ensure that the student is free of fever and symptoms before boarding the bus.
- Masks will be worn on buses where social distancing cannot be accommodated for Kindergarten - 12th grade students.
- Students will be assigned seats on AM/PM routes.
- This is for the need for contact tracing if a case occurs.
- Hand sanitizer will be available and used on buses.
- Household members will sit together on the bus. Space will be determined by the number of students using SCPS transportation.
- Buses will be disinfected between each route.
Bus Riders Arrival

- Students will have their temperature taken immediately upon arrival and before going to class.
- Those with a temperature of 100 or greater will be isolated and evaluated by a school nurse.
- Hand sanitizer will be available upon entry into the building.

Dismissal

- Staggered afternoon dismissal to avoid crowded halls.
- All staff and students are expected to wear masks when moving.
- Maintain social distancing when possible.

Cafeteria

- Cafeteria staff will follow guidance on food service delivery to students for breakfast and lunch.
- Students must be spaced 6 feet apart in all directions.
- Face masks can be removed once seated at the assigned table.
- Seating charts must be maintained.
- Students are not permitted to get up and walk around the cafeteria during meal time.
- Students are expected to place masks back on once the meal is complete prior to returning to the classroom.
Any books that have been checked out will be in quarantine for 72 hours prior to being replaced on a shelf or offered to other students.  
Same classroom expectations would be followed in the library. 

Gym 

- Gym space may be utilized as additional space for tables for students to eat lunch outside of the classroom. 
- Same expectations would be followed as eating in the cafeteria. 
- Instruction could be provided in the classroom with focus on health. 
- Outdoor physical activity would be permissible with principal approval—students must be spaced 6 feet apart in all directions during physical activity in order to allow masks to be removed.  
- All physical activity must be done with 6 feet distancing between students and with students facing the same direction.

Recess

- Students are expected to use hand sanitizers before exiting the building for recess. 
- Students and staff are expected to wear a face mask during recess if they are not social distancing.  
- Ideally, one class at a time would be on the playground. If multiple classes are outside, attempt to spread classes out to avoid mixing.  
- Students are expected to use hand sanitizer upon reentering the building following recess.
Prohibit gatherings in common areas at this time.

Strictly limit volunteers in the buildings. Pre-approval is required by the principal.

Any visitors to the buildings that will be interacting with staff (ARC meeting, parent/teacher conference, or other principal approved reasons to leave the office area, etc) will be required to wear a mask and have assessment screening including temperature check upon entry.

All meetings should follow social distancing guidelines.

No visitors for lunch time in the cafeteria, classrooms or common areas.

**Water Fountains**

- Students should be encouraged to have individual refillable water bottles brought from home that can be filled.
- Water fountains will be sanitized repeatedly throughout the day.

**Field Trips**

- Field trips are discouraged at this time.

**Cleaning and Sanitation**

- High touch areas and frequently used spaces, including restrooms, will be closely monitored and cleaned more frequently by custodial staff.
- Frequent hand washing and sanitation will be encouraged.
- HVAC units will operate for longer time periods to improve ventilation and filtration.
- HVAC filters will be monitored more frequently.
- All buildings will be disinfected daily.
Shelby County Public Schools
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SCPS @School

Music: Choir and Instrumental

Choir/Singing:
- The spacing between singers should be 6 feet or greater.
- Students should wear masks at all times, even when singing.
- Masks should cover both nose and mouth.
- All students should face the same direction.

Music/Instruments:
- Maintain a social distance of 6 feet in common areas such as instrument rooms.
- All students should face the same direction.
- Do not place music folders in a common storage area. This is to reduce potential aerosol or contact contamination, and so that students do not congregate in the area at the beginning or end of class.
- The spacing between percussionists, orchestral string students, guitarists, pianists, and others who make music in ways that do not employ the use of breath should be 6 feet or greater, at which distance they may remove their masks.
- If physical space in the music room does not allow for spacing students 6 feet apart, space them as far away as possible and require them to wear masks at all times, even when playing.
- If it is not possible to wear a mask while playing a recorder, or a woodwind or brass instrument, spacing between students should be 6 feet or greater. Students should wear masks at all times except when playing.
- There is no safe option for spacing players of wind instruments (band instruments and/or recorder) at distances less than 6 feet during rehearsals or class because masks cannot be worn while playing.
- Musical instruments or devices to play an instrument should not be shared by students in the same class and need to be cleaned between classes (piano keys, tambourine, triangle, Latin percussion instruments, and so forth. Students should have their own drumsticks.
- For more information visit the KMEA Guidance on Safety Expectations and Best Practices for the Music Classroom.
Classroom Expectations

- All students (Kindergarten-12th grade) and all staff are expected to wear a face mask that covers both the nose and mouth (face shields are not permitted in lieu of a face mask unless written physician documentation of a health condition is provided that prevents someone from wearing a face mask).
- If seated and there is 6 feet distance in all directions between students, then masks may be removed.
- If anyone gets out of their seat to move within the room (including the teacher) then everyone must place masks back on. “If you move-you mask.”
- Exemptions from wearing a mask must be in the form of a written statement from the treating physician for both students and staff. A face shield will be provided to the student or staff member in those situations.
- Personal items (pillows, cushions, personal furniture, stuffed animals, rugs) should be removed from the classroom prior to students returning.
- Classroom rugs must be removed to ensure flooring is easy to clean and disinfect.
- Strict seating charts will be made and submitted to be used for contact tracing purposes. Administration must be immediately provided a new seating chart if any changes are made.
- All desks should be arranged so that student’s seats face the same direction.
- Outside class activities permissible upon principal approval, students and staff must wear a face mask while moving. If able to maintain 6 feet social distancing in all directions between students then face masks may be removed once outside. If anyone stands to walk around or if social distancing is not achievable while outside then everyone must place their masks back on.
Health Rooms

- A “well” room will be designated for students with routine health needs (students who do not have fever or symptoms).
- A “sick” room will be designated for students who present with a fever or any symptoms of illness.

Hallways

- Hallways will be marked to promote one-way traffic on either side of the hallway. Staff will supervise transitions.
- Social distancing will be encouraged during class transitions.
- Students and staff will be expected to wear face masks during classroom transitions.

Restrooms

- Restrooms will have an increase in scheduled cleaning and disinfecting.
- Students should be reminded to wash their hands (20 seconds or more) after using the restroom.
- Students are expected to wear their masks anytime they are moving/walking, this includes to and from the restroom.
Disposable and cloth masks can be obtained from your school nurse.
Face shields for those students who present valid medical documentation can be obtained from the school nurse.
The District Health Coordinator will supply the NITRILE gloves as needed to specified areas as needed for body fluid contact.
Gloves will be utilized by all custodial and food service staff.
Teachers needing specialized PPE (gowns, bootie covers, etc.) will be ordered by individual departments.
The district will procure and distribute hand sanitizer to all buildings.
Please use hand sanitizer that is at least 60% alcohol.
Students receive instruction from SCPS teachers through multiple platforms at HOME. Instruction will require the same content and requirements as those attending SCPS@School. Daily contact will occur by phone or online.

**Curriculum and Programming**

- Progress will be monitored by the teacher to ensure the student is advancing through the curriculum.
- The curriculum will adhere to the Kentucky Academic Standards and the Profile of a Graduate Competencies.
- Teachers may utilize Empower, Zoom, Google Meet, Microsoft Teams and other approved platforms of communication and learning.
- Participation is based on daily communication through email, online work, phone calls, etc.

**Management and Planning**

- SCPS @Home will require a daily time commitment comparable to in-school instructional time.
- Students will have designated SCPS @Home teachers assigned for lessons, guidance, mentoring and goal setting.
- Students and parents choosing SCPS@Home are committed to 18 weeks with this platform.
- Students without internet support will receive resources and materials.
- Athletics participation will follow KHSAA guidelines.

**Parent and Teacher Support**

- Partnership between parents and teachers will be a key success.
- Teachers will provide training on accessing platforms listed above.
- Teachers will provide instruction for students during set school hours.
### Attendance and Participation

For the 2020-2021 school year, Kentucky school districts will record participation in Infinite Campus (IC) for ALL students in lieu of recording attendance. Compulsory education still is required, and therefore it is important to capture and be accountable for the engagement and delivery of instruction to all students, whether in person in the school building or remotely from home.

#### Defining Daily Participation & Non-Traditional Instruction

- “Daily participation” is the measure of the interactions between teachers and students.
- Those interactions will vary based on whether the student is learning in person or is participating remotely in instruction.
- Participation is a measure of a student’s engagement in the instructional process.
- It is NOT a measure of quality of student work. Grading practices determine quality.
- Remember that participation will be recorded for each instructional day in the district calendar.

#### Types of Daily Participation

- The recording of participation in Infinite Campus will be once a day and will be entered by teachers.
- **Students Who are Learning In Person (SCPS@School):** Students who are attending in-person classes will be considered “participating” by their presence in the classrooms. It is important to remember that for safety reasons, the existing requirements for recording attendance for in-person students found in 701 KAR 7:125E still are in effect.
- **Students in Non-traditional Instruction (SCPS@Home or NTI):** Daily participation for students learning through non-traditional instruction may be in real time during the school day (SCPS@Home), or at times outside of normal school hours (NTI), and include at least one of the following:
  1. One-on-one video communication or phone calls between teacher and student (or teacher and parent with smaller children or students with special needs);
  2. Group video communication or phone calls between the teacher and a whole class or between a teacher and smaller groups of students within a class;
  3. Student time logged into a learning management software system completing assignments;
  4. Submission of paper-based assignments for students in a non-digital, non-traditional setting. (NOTE: You will use the daily participation requirements for all non-traditional instruction, including full NTI days and for any day a student is participating remotely.)

#### Recording Daily Participation in Infinite Campus

- With no attendance reporting in 2020-2021, recording participation is required for ALL students in Infinite Campus.
Students receive instruction from SCPS teachers through multiple platforms at HOME. Instruction will require the same content and requirements as those attending SCPS@School. Daily contact will occur by phone or online.

<table>
<thead>
<tr>
<th>Students <strong>with</strong> internet access</th>
<th>Students <strong>without</strong> internet access</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student will participate during regular school hours (ES 7:35-2:20; MS &amp; HS 8:30-3:20).</td>
<td>Student will participate during regular school hours (ES 7:35-2:20; MS &amp; HS 8:30-3:20).</td>
</tr>
<tr>
<td>Teachers will provide mini-lessons through preferred platform (Zoom, Microsoft Teams, Google Meet) for each content/course.</td>
<td>Teachers will provide mini-lessons by phone for each content/course.</td>
</tr>
<tr>
<td>Mini-lessons and work time can be individual, small group or large group through platform.</td>
<td>Mini-lessons and work time can be individual, small group or large group by phone.</td>
</tr>
<tr>
<td>Teachers will take “participation” daily in IC (Participation = interaction through digital platform).</td>
<td>Teachers will take “participation” daily in IC (Participation = conversation on phone).</td>
</tr>
<tr>
<td>Teachers will plan with SCPS@School teachers to ensure consistency in curriculum.</td>
<td>Teachers will plan with SCPS@School teachers to ensure consistency in curriculum.</td>
</tr>
<tr>
<td>Student evidence from assignments and tasks will be submitted electronically or by drop-off to school.</td>
<td>Materials and resources will be picked up weekly at the school.</td>
</tr>
<tr>
<td></td>
<td>Student evidence from assignments and tasks will be submitted weekly by drop-off to school or pick-up by school personnel.</td>
</tr>
</tbody>
</table>
Synchronous learning is a general term used to describe forms of education, instruction, and learning that occur at the same time, but not in the same place. The term is most commonly applied to various forms of televisual, digital, and online learning in which students learn from instructors, colleagues, or peers in real time, but not in person. For example, educational video conferences, interactive webinars, chat-based online discussions, and lectures that are broadcast at the same time they delivered would all be considered forms of synchronous learning.
Asynchronous learning is most commonly applied to various forms of digital and online learning in which students learn from instruction—such as prerecorded video lessons or game-based learning tasks that students complete on their own—that is not being delivered in person or in real time. Yet it may also encompass a wide variety of instructional interactions, including email exchanges between teachers, online discussion boards, and course-management systems that organize instructional materials and correspondence, among many other possible variations.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:15-7:35</td>
<td>Planning</td>
<td></td>
<td></td>
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<tr>
<td>7:35-8:00</td>
<td>Morning Meeting/Advisory with students (some on Zoom; some on speaker phone)</td>
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<tr>
<td>8:00-9:00</td>
<td>Reading Workshop</td>
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<tr>
<td>Monday</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td></td>
<td>One-on-one conferring by Zoom or phone</td>
<td>Guided Reading with small groups</td>
<td>One-on-one conferring by Zoom or phone</td>
<td>Guided Reading with small groups</td>
<td>One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>Lexia</td>
<td></td>
<td>Lexia</td>
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<td>Lexia</td>
</tr>
<tr>
<td>9:00-10:00</td>
<td>Math Workshop</td>
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<tr>
<td>Monday</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
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</tr>
<tr>
<td></td>
<td>One-on-one conferring by Zoom or phone</td>
<td>Guided Math with small groups</td>
<td>One-on-one conferring by Zoom or phone</td>
<td>Guided Math with small groups</td>
<td>One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>Dreambox</td>
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<td>Dreambox</td>
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<td>Dreambox</td>
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<tr>
<td>10:00-11:00</td>
<td>Writing Workshop</td>
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<tr>
<td>Monday</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Work Time Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td></td>
<td>One-on-one conferring</td>
<td></td>
<td>One-on-one conferring</td>
<td></td>
<td>One-on-one conferring</td>
</tr>
</tbody>
</table>
Project-based learning (PBL) Project-based learning is a dynamic classroom approach in which students actively explore real-world problems and challenges and acquire a deeper knowledge.
## Sample Middle and High School Schedules

**Sample Middle/High School SCPS@Home Teacher Synchronous Schedule**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00-8:30</td>
<td>Planning</td>
</tr>
<tr>
<td>8:30-9:00</td>
<td>Advisory (Zoom or speaker phone)</td>
</tr>
<tr>
<td>9:00-9:10</td>
<td>Transition Time</td>
</tr>
<tr>
<td>9:10-9:30</td>
<td>Mini-lesson for first class (Zoom or speaker phone)</td>
</tr>
<tr>
<td>9:30-10:00</td>
<td>Work Time</td>
</tr>
<tr>
<td></td>
<td>- Independent work at home</td>
</tr>
<tr>
<td></td>
<td>- One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>- Small groups</td>
</tr>
<tr>
<td>10:00-10:15</td>
<td>Reflection (Zoom or speaker phone)</td>
</tr>
<tr>
<td>10:15-10:25</td>
<td>Transition Time</td>
</tr>
<tr>
<td>10:25-10:45</td>
<td>Mini-lesson for second class (Zoom or speaker phone)</td>
</tr>
<tr>
<td>10:45-11:15</td>
<td>Work Time</td>
</tr>
<tr>
<td></td>
<td>- Independent work at home</td>
</tr>
<tr>
<td></td>
<td>- One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>- Small groups</td>
</tr>
<tr>
<td>11:15-11:30</td>
<td>Reflection (Zoom or speaker phone)</td>
</tr>
<tr>
<td>11:30-12:00</td>
<td>Lunch Break</td>
</tr>
<tr>
<td>12:00-12:20</td>
<td>Mini-lesson for third class (Zoom or speaker phone)</td>
</tr>
<tr>
<td>12:20-12:50</td>
<td>Work Time</td>
</tr>
<tr>
<td></td>
<td>- Independent work at home</td>
</tr>
<tr>
<td></td>
<td>- One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>- Small groups</td>
</tr>
<tr>
<td>12:50-1:05</td>
<td>Reflection (Zoom or speaker phone)</td>
</tr>
<tr>
<td>1:05-1:15</td>
<td>Transition</td>
</tr>
<tr>
<td>1:15-1:35</td>
<td>Mini-lesson for fourth class (Zoom or speaker phone)</td>
</tr>
<tr>
<td>1:35-2:05</td>
<td>Work Time</td>
</tr>
<tr>
<td></td>
<td>- Independent work at home</td>
</tr>
<tr>
<td></td>
<td>- One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td>2:05-2:20</td>
<td>Reflection (Zoom or speaker phone)</td>
</tr>
<tr>
<td>2:20-2:30</td>
<td>Transition</td>
</tr>
<tr>
<td>2:30-2:50</td>
<td>Mini-lesson for fifth class (Zoom or speaker phone)</td>
</tr>
<tr>
<td>2:50-3:20</td>
<td>Work Time</td>
</tr>
<tr>
<td></td>
<td>- Independent work at home</td>
</tr>
<tr>
<td></td>
<td>- One-on-one conferring by Zoom or phone</td>
</tr>
<tr>
<td></td>
<td>- Small groups</td>
</tr>
<tr>
<td>3:20-3:35</td>
<td>Reflection (Zoom or speaker phone)</td>
</tr>
<tr>
<td>3:35-4:00</td>
<td>Planning</td>
</tr>
</tbody>
</table>
# Shelby County Public Schools

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### Sample Middle/High School SCPS@Home Teacher Synchronous Schedule

<table>
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<tr>
<th>Time</th>
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</tr>
</thead>
<tbody>
<tr>
<td>8:00-8:30</td>
<td>Planning</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>8:30-9:00</td>
<td>Advisory (Zoom or speaker phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>9:00-9:10</td>
<td>Transition Time</td>
<td>Worktime Independent work at home</td>
<td>Worktime Independent work at home</td>
<td>One-on-one conferencing by Zoom or phone</td>
<td>One-on-one conferencing by Zoom or phone</td>
</tr>
<tr>
<td>9:10-10:10</td>
<td>1st Class</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
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</tr>
</thead>
<tbody>
<tr>
<td>10:10-10:20</td>
<td>Transition</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>10:20-11:20</td>
<td>2nd Class</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
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<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:20-11:30</td>
<td>Transition</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>11:30-12:00</td>
<td>Lunch Break</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>12:00-1:00</td>
<td>3rd Class</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
</tbody>
</table>

### Sample Middle and High School Schedules

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:10-2:20</td>
<td>Transition</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
<tr>
<td>2:20-3:20</td>
<td>5th Class</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
</tbody>
</table>

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<tr>
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<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>3:20-4:00</td>
<td>Planning</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
<td>Worktime Independent work at home</td>
<td>Synchronous Instruction (Zoom &amp; Phone)</td>
</tr>
</tbody>
</table>
Shelby County Public Schools
Fall 2020 Re-opening Plan

Preparing our Students to...

How to Help Your Child Adapt to Wearing a Mask

Explain WHY
Use easy-to-understand language and positive phrasing.
For example, "Many people are sick, right now. Wearing a mask will protect you from germs."

Practice Makes Perfect
Shape the behavior by breaking it down into smaller steps.
Then practice & reinforce each step.
1. Holding the mask.
2. Putting it against his or her face.
3. Securing the elastic.

Let's Pretend
Integrate masks into your favorite pretend play schemes.
Encourage your child to dress up as a doctor, nurse, or veterinarian.

Take a Picture
Ask family members or friends to take pictures of themselves wearing masks.
You can even arrange a virtual get together so everyone can show off their masks.

Get Creative
Allow your child to decorate their mask using crayons or markers.
If you are planning to make a DIY cloth mask, allow him/her to pick the fabric color or pattern.

Stuffed Animals & Dolls Need Masks Too
Put a mask on your child’s favorite stuffed animal or doll as a reminder that we are all in this together!

For more information visit BeBHBBehavioral.com or follow BeBHBBehavioral on social media.

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What's the Difference? @Home v. NTI

<table>
<thead>
<tr>
<th>What?</th>
<th>Non-Traditional Instruction NTI is a type of instruction utilized by SCPS when school closure is necessary (inclement weather or a pandemic) as a means to ensure student learning continues.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who?</td>
<td>At any point during the year, any or all SCPS students might be asked to participate in non-traditional instruction (NTI) due to inclement weather or widespread illness.</td>
</tr>
<tr>
<td>How?</td>
<td>During NTI, SCPS students will continue their instruction in a remote format.</td>
</tr>
<tr>
<td>Teachers?</td>
<td>All SCPS teachers are involved in NTI Days should SCPS elect to use them. Your child’s SCPS@Home and SCPS@School teachers will continue with their learning during NTI.</td>
</tr>
</tbody>
</table>

SCPS@Home is chosen by parents in place of SCPS@School during the pandemic. SCPS@Home will follow the school calendar and has set hours for students to participate in class through multiple platforms.

Students/Parents choose to do SCPS@Home for 18 weeks during the Fall of 2020.

SCPS@Home students will be engaged in the same curriculum and instructional programs as in-person classes and have the same expectations.

SCPS@Home teachers will be district teachers assigned to design lessons and guide instruction for @Home students.
Important Information

If a Student or Faculty Member Demonstrates COVID-19 Symptoms

If a student or a faculty member has a fever above 100 or any other symptoms of COVID-19, they will be sent home immediately.

- Students who demonstrate symptoms will be taken to a designated, enclosed space with supervision until a parent arrives to take them home.
- Before returning to campus for class, athletics, or other activities, individuals must be free of symptoms for 24 hours without medications.

Notification Process if Someone Tests Positive for COVID-19

- All positive COVID-19 cases are mandated to be reported to our local health department.
- The contact tracers from our health department will evaluate the school setting and determine if and who may be at risk based on exposure if someone within the schools tests positive for COVID-19.
- Parents will be notified if their child is at risk if the contact tracer from the local health department deems that is necessary.
- The Health Department is responsible for contacting families. Due to HIPAA regulations you will not be notified who tested positive. SCPS is responsible for continuing the child's education.
- SCPS must follow HIPAA regulations and cannot share any information regarding positive cases.
- It is our goal that by following the regulations of social distancing, wearing a mask and increased hand sanitation that we can significantly reduce the necessity for others to be isolated when there is a positive case of COVID-19. This is why it is so important for everyone to support these measures as we return to school.