

## Heritage Elementary FRC Advisory Council Meeting Minutes

January 6, 2020

**Welcome-** called to order at 2:40 p.m. by Melanie Madison.

**Present-** Marilyn Cleveland, Roni Bohannon, Sarah Murphy, Mercedes Jeffries, and Melanie Madison

**Minutes-** from November reviewed by council members present and a motion to accept was made by Marilyn Cleveland, and a second by Roni Bohannon.

**Budget Report-** The budget is currently at \$1,003.62. An amendment was proposed by the coordinator to move the remaining \$255.00 from code 0338 (registration and fees) to the travel code 0558. A motion to accept was made by Roni Bohannon and a second by Sarah Murphy. Roni Bohannon signed the Budget Request form.

**ByLaws Review and Amendment -** The ByLaws were reviewed by the council. An amendment was proposed by the coordinator to take out section 8 for redundancy. A motion to accept was made by Roni Bohannon and a second by Mercedes Jeffries. Roni Bohannon signed the form.

**CPP FY 20/22 Review-** The CPP for FY 20/22 was reviewed by the council. A motion to accept was made by Marilyn Cleveland and a second by Sarah Murphy. Roni Bohannon signed the Assurances form.

**PBIS Update-** Coordinator updated council on PBIS January meeting. Currently, we are working on bus behavior.

### **Coordinator's Report**

- **Recent Assistance and Projects (November 21st-January 2nd):**
  - Assisted with supplying:
    - School supplies for students-handed out 39 times
    - Clothing handed out 38 times
    - Hygiene supplies - 2 students
    - Food Assistance-126 times for backpack program, handed out 8 times during school
    - Holiday Assistance- 48 students
      - Food Baskets- 4 families
- **Events, Meetings, and Trainings Attended**
  - Weekly Staff Meetings
  - School wide Health Screening- November 22nd
  - Terrific Kids Lunch- November 25th
  - K-1st Grade Exhibitions-November 26th, 100 signed in
  - CPP Grant Writing Meeting - December 2nd
  - Rural KIPDA 3 Cs Meeting- December 2nd
  - Regional Meeting in Frankfort- December 5th
  - Adopt a Child Field Trip- December 6th, 17 students
  - Inspire Harriet Adventure- December 7th, 3 students and families attended
  - Terrific Kids Ice Cream Party- December 12th, 63 students

- Cookies with Santa- December 12th , 322 signed in
- 4th Grade Exhibitions- December 13th, 82 signed in
- Simpsonville Toy Store Holiday Assistance- December 14th , 9 families
- Terrific Kids Lunch- December 16th
- All Pro Dads' Breakfast- December 18th, 12 signed in
- Awards Day- December 20th
- PBIS Meetings - January 2nd
- **Upcoming Events, Meetings, and Trainings**
  - IMPACT Meeting- January 13th
  - All Pro Dads' Breakfast- January 15th
  - Shelby Co. Extension Office Advisory Council Meeting - January 15th
  - District FRYSC Meeting -January 16th
  - 3rd Grade Exhibition Night- January 16th
  - PBIS Meetings- February 6th
  - Father Daughter Dance- February 7th
  - All Pro Dads' Breakfast- February 19th
  - District FRYSC Meeting - February 20th
  - Dr. Seuss Week- March 2nd - 6th
  - PBIS Meeting - March 5th
  - Spring Book Fair - March 16th-20th
  - All Pro Dads' Breakfast- March 25th

A motion was made to adjourn the meeting by Melanie Madison with a 1 st to accept by Roni Bohannon and a 2nd by Sarah Murphy. Meeting was adjourned at 3:20 p.m.