

Heritage Elementary FRC Advisory Council Meeting Email Minutes

Zoom Meeting - October 28, 2020

Welcome- Melanie Madison, Roni Bohannon, and Marilyn Cleveland present. Meeting recorded and sent

Minutes- from March reviewed by council members. A motion to accept was made by Roni Bohannon and seconded by Marilyn Cleveland.

Budget Report- The budget is currently at \$1,093.90. accepted by Roni Bohannon and seconded by Marilyn Cleveland.

Coordinator's Report -maternity leave from July 14th-October 8th.

- **Recent Assistance and Projects (July 1st-October 28th) :**
 - Blackboard groups for teachers and staff
 - Weekly newsletter with resources
 - COVID Needs Assessment
 - Assisted with supplying:
 - Food Assistance- backpack program -30 times, snack- 7 times
 - School Supplies- handed out 383 times
 - Clothing at school- handed out 22 times
 - Mask-1
 - Clothing Referral- 1
 - Holiday Assistance- 12
 - Vision Screening- 1
 - Home Visit- 1
- **Events, Meetings, and Trainings Attended:**
 - Weekly Staff Meetings
 - Rural KIPDA Zoom Meeting- October 22nd
 - Board Meeting - October 22nd
 - Shelby Co Extension Office Advisory Council Meeting -October 23rd
- **Upcoming Events, Meetings, and Trainings**
 - “Hidden in Plain Site” Training- October 30th
 - IMPACT Meeting - November 4th
 - Fall Institute- November 10th, 11th, 12th, 17th, 18th, 19th
 - (Tentative) Light Up Heritage/ Cookies with Santa Drive Thru- December 3rd or 10th
 - Regional FRYSC Meeting- December 4th

Standard FC Report- standard discussed with the following potential action items addressed:

- Look into training parents to run programs (after Covid)
- Increase in home visits
- Sending out more surveys
- Looking for more programming that can be run by parents
- Looking for more ways to reach the under-served in our community
- Seek training about diverse populations in our community
- Developing parents as leaders by inviting them to community meetings
- More follow up after activities
- Continued communication with regional program manager to insure personal family needs are respected

Overall the center meets the minimum requirements and is working towards high quality in this standard.

I&R Report- All sections were discussed and the activities that were not implemented or partially implemented were due to COVID.

Next Meeting set for December 17th. Adding members was discussed.

***A motion was made by Marilyn Cleveland to adjourn, and seconded by Roni Bohannon. Zoom meeting ended at 4:00 p.m. Documents and recorded meeting sent to members who could not make it by email.**